

DIMPY CHOUDHARY

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PROFESSIONAL SUMMARY

Experienced and meticulous Curriculum developer with a vast experience working with a variety of student communities. Strong background in innovating, creating and maintaining a variety of educational material. Excellent record of introducing the latest methodology and training the team.

SUMMARY OF SKILLS:

- Comprehensive knowledge of educational issues.
- Experienced in improving relevant pedagogy and practice - In-depth knowledge of designing, delivering and evaluating curriculum programs.
- Ability to initiate, develop, and implement Technology integrated curriculum strategies and ably work using various Learning Management Systems.
- Skilled in working in line with management policies.
- Ability to interview, recruit, and train faculties.
- Strong leadership abilities and organizational skills.
- Ability to monitor, supervise and motivate all the three stakeholders of school –students, teachers, and parents towards a successful result.

CORE COMPETENCIES

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| • Leadership skills | • Curriculum Development |
| • Resource management | • Instructional and strategic planning |
| • Teacher Coaching and mentoring | • Designing Assessment and data driven processes for schools. |
| • Technology integrated teaching | |

PROFESSIONAL EXPERIENCE

• Curriculum and Training Manager: The Apple International School

(British Curriculum)

December 2015 TO Till Date, Dubai.

- Design, develop, implement and review the School Curriculum for all the core subjects in alignment with the CIE curriculum standards.
- Design curriculum modification and adaption plans , IEPs for students of determination and training modules for teachers in collaboration with the School Counselor and Special Educator
- Integration of ICT into the curriculum - Effective implementation of ICT integrated learning through range of apps and software for teaching, Learning, e-portfolio, flip class room and assessment
- Managing the E-Learning modules in relation to the curriculum, IT solution platform for Internal Assessments attainment and progress analysis with various External Assessment data and report generating system
- Design,develop and implement the STEAM curriculum through 3D printing , Robotics and Coding programe ,Makers spaces and transdisciplinary lesson ideas.
- Responsible for the Teaching and Assessment, Teaching and Learning, Progress and Attainment and Curriculum Design and Implementation, Curriculum modification and adaptation Indicators for the KHDA Inspection.
- Collaborating with the SLT team to create the school policies such as – Assessment policy , Students behavior policy , Child safety policy and Performance management policy
- Preparing the school's Self-evaluation Form (SEF), Improvements plans and Action plans for the individual departments and overall teaching-learning for the KHDA inspections.

- Coordinating with external service providers for eLearning modules, Hands-on teaching aid modules and other school resources.
- Responsible for Recruiting staff, Training teachers and developing the Continuous Professional Development (CPD) plan based on Individual teacher's need.

ACHIEVEMENT:

- 1st KHDA inspection (2015-16) - Moved from ACCEPTABLE to GOOD rating for the school's Curriculum
- 2nd KHDA inspection (2016-17) – Moved up all Math, Science and English Department for all Phases to GOOD rating , which in turned helped the overall school rating to be GOOD

Senior Content Developer/Science HOD : ASPAM Indian International School (CBSE Curriculum)

January 2013 TO November 2015 , Sharjah.

As a SENIOR CONTENT DEVELOPER

- Develop and implement the curriculum for Grades K-8 by integrating ICT and latest 21st century pedagogy for all core subjects in alignment to the CBSE Standards
- Coaching and training the teachers with the latest pedagogy and best practices ensuring proper implementation of the designed curriculum.
- Established performance goals and objectives for the staff - Review and improve teaching process and practice.
- Designed e-learning modules by adapting Learning management systems such as Moodle, and Students 360 - online Assessment System for grades K-8
- Inspected lesson for the student's achievements, teaching-learning plans, personalized strategies and assessment plans.
- Documenting different learning processing, best practices, and training programs as a part of developing the CPD program at school.
- Design IEP for students of determination in collaboration with the School Counselor and Special Educator.

As a SENIOR MANAGEMENT TEAM MEMBER (SMT)

- Collaborated in preparing budgets, planning and setting school's policies, developing academic programs and planning towards publicizing the school's USP.
- Collaborated towards planning and strategizing the phase-wise plans for the school's expansion project.
- Created documentation for various learning spaces and process at school for the CBSE inspection and submission.
- Designing and creating the school brochures, uniforms, Student Almanac, Teacher planners and other stationary required.
- Designing & Developing the school website and social media content.
- Developed and monitored admission procedures and policies.
- Lead the Continuous Professional Development program (CPD) for the team - Recruitment and Training team of teachers, designing the teacher observation and feedback mechanism.
- Coordinating with external service providers for eLearning modules, Hands-on teaching aid modules and other school resources.
- Conducted Parent orientations, meetings, and Parent workshops.



Science Department Incharge : The Riverside School (IGCSE Curriculum)

June 2007 TO November 2011 , Ahmedabad, India.

Academic & Curriculum Area

- Designed, developed and implemented the School's Science Curriculum for Keystage 1 & 2 considering the Learning standards and Developmental milestones for each age groups by integrating Multiple Intelligence theory, differentiated instructions, ICT integration, Project based learning and various teaching -learning techniques to encourage student learning.
- Taught Biology to Grades 8 to 12 students and prepared the students for the IGCSE checkpoint, O level, AS level and A level.
- Attended various workshops and seminars to understand and implement the IGCSE teaching-learning model.

Spaces Setup & Development

- Established a Science Laboratory in school aligning to the IGCSE criteria and transformed it into a resourceful and safe learning space.
- Designed "Interest center program" based on Multiple Intelligence for key stage 1 to promote learning.

Training and Leadership

- Lead the Congenial meetings to create a great camaraderie within the team.
- Attended various training programs conducted by the Cambridge International and trained the in-house team on the same lines.
- Delivered training modules to inter-departmental teams to ensure smooth adoption of the new science program and pedagogy.
- Delivered Teacher training workshops for Classroom Management, Science Laboratory Setup, scientific thinking, 21st century skills, Brain theory, Multiple Intelligence, Differentiated Instructions, and Technology for "Riverside Learning Center" for teachers around the world.
- Conducted Parent workshops to align them to the School's curriculum.

Community Service

- Taught Basic English and technology skills to the support staff of the school and science to the underprivileged student.
- Volunteered for various event for special need children and vision impaired children.
- Volunteer for events at an NGO called "approach" that works towards making the city a child-friendly city.
- Worked as an active member for **Design for change (A worldwide school contest)**, contributed as a Jury member for Design for Change with other well-known International members on the panels.



Educator: Sandipani Montessori School

May 2005 –May 2007, Ahmedabad.

Key Contributions:

- Support students with emotional or behavioral problems and help develop their social skills in pre-primary and primary.
- Providing regular feedback regarding student's progress to teaching staff and the parents.

Educational Credentials

Year	Courses	University	Division
2017	M.Ed	Murdoch University	Complete in 2018
2011	MSc. In Biotechnology	Sikkim University	A
2006	Diploma in DTP and Multimedia	Cohesion Institute of Computers	A+
2005	Bsc in Biochemistry	M.G Science Institute Gujarat University	Second
2002	HSC	Gujarat Board	Second.
2000	SSC	Central Board	First

Personal Details.

Date of Birth: 1st June 1984

Language Proficiency: English, Hindi, Rajasthani, Gujarati.

Driving License: UAE